



Airport Executive Director Recruitment

By Williamsport Municipal Airport Authority

Williamsport Regional Airport
Williamsport, Pennsylvania

The Airport

*Celebrating 90 Years
of Commercial Aviation*

The Williamsport Regional Airport (IPT) is a commercial airport that is governed by an Airport Authority consisting of a seven-member Williamsport Municipal Airport Authority (WMAA) appointed by the Lycoming County Commissioners. They have complete fiscal and organizational oversight of the airport and serve four-year terms, do not receive compensation, and can be reappointed indefinitely by the county commissioners.

Based on an economic impact study updated in 2020, IPT is one of the leading economic generators in the region with an economic impact of more than fifty five million dollars, the airport has contributed to and helped sustain more than 3300 jobs in the 7 County Region inclusive of Lycoming, Union, Clinton, Snyder, Northumberland, Tioga, Sullivan referred to as North-Central Pennsylvania including 14 direct hire positions for the Airport Authority.





The Williamsport Regional Airport holds an FAA FAR Part 139 Certificate, is classified by PennDOT's Bureau of Aviation as a Scheduled Service Airport and is included in the National Plan of Integrated Airport Systems (NPIAS). The airport sits on approximately 900 acres of property, has two intersecting runways; an all-weather 6,825' main runway with an Instrument Landing System (ILS), a 4,280' secondary runway with RNAV approaches, full length taxiways and a full-service Fixed Base Operator (FBO). The Airport features an FAA contract Air Traffic Control Tower (ATCT) facility, currently operated Midwest ATC Services, Inc. The tower operates from 6:30 a.m. until 10:30 p.m. daily. Safety is IPT's number one priority.



In 2018, a new \$16 million 30,000 square foot state-of-the-art terminal building with security screening and a hold-seating area accommodating up to 160 screened passengers was completed. The airport terminal is inclusive of all updated security features and a passenger loading bridge. The terminal building includes space for on-site rental car operations of all major brands and a concession area operated by Simply Savor on the Fly. Other amenities include conference room and executive meeting room space and a travel agency.

IPT takes pride in offering a relaxing customer experience with exceptional customer service. With convenient interstate access, close-in parking, short lines at the ticket counter and the security checkpoint, IPT Customers save time traveling and spending more time doing the things they love.

Daily airline service is provided by Southern Airways Express to their Dulles International Airport hub providing connections with Alaska, American and United Airlines worldwide.

The Community

IPT-Williamsport Regional Airport resides in the Borough of Montoursville, Pennsylvania, and is surrounded by Williamsport, Loyalsock, South Williamsport, and Muncy communities. The greater Lycoming County area is a consolidated statistical area of more than 230,000 people serving the 7 county region of North-Central Pennsylvania.

The west branch of the Susquehanna River, Pennsylvania's longest river, situated to the southeast of the airport, has played a major part in the early history of the area, when the area was referred to as the lumbering capital of the world. The local lumber barons would use the river as a means of transporting their logs and timbers to many different processing mills along the river. The lumber barons would hold their logs in booms, until pricing and acceptance was agreed upon.

Outdoor enthusiasts of all ages, appreciate the river for boating, fishing and recreation. Feeding into the river you will find, a multitude of creeks and tributaries, accessible to canoeing, kayaking and some of the most pristine and best native trout fishing in the eastern part of the United States.

One would be remiss if they did not excursion along the river via the Hiawatha Paddlewheel, a tourist and local attraction, navigating 2 miles of the river for sightseeing and viewing bald eagles on the Susquehanna. The Hiawatha is available both for private charter and daily one hour excursions from early May through October.

The abundant forestlands in the surrounding area provide excellent small and large game hunting, hiking, and nature exploration. Rider Park, a community asset owned and managed by First Community Foundation Partnership of Pennsylvania (FCFP) offers more than 850 acres of hiking, nature trails, plants, and wildlife identification and exploration. In addition, PA State Game Lands and State Parks avail themselves of more than 44,000 acres. Lycoming and surrounding counties offer miles of hiking and bike trails including converted railroads, now part of the national rails to trails.





The area also has a vibrant downtown area with a thriving arts and music scene, restaurants, microbreweries and mini-pubs and guided craftsman. The Journey Bank Ballpark at Historic Bowman Field, one of the oldest stadiums in the US and home of Williamsport's minor league baseball team the Crosscutters, are members of the MLB Draft League, can be found in the western part of the city. For the past three years Major League Baseball has committed to the league playing at Bowman Field for a professional MLB game televised world-wide with more than 16 Little League Teams in attendance from across 8 regions of the US and 8 foreign countries throughout the rest of the world.



The city of Williamsport offers many benefits of big-city living while maintaining its charm as a medium-sized town. The downtown offers a variety of establishments for dining pleasures. Nationally recognized for being the home and birthplace of Little League Baseball and the Little League World Series, Williamsport is always bustling with activity and community engagement, whether you're a fan of sports, the arts, shopping, history, antiques or local culture.



In recent years, Williamsport has experienced a renaissance. At the heart of this transformation is the Community Arts Center, celebrating its 25th Anniversary of a multimillion-dollar Capital Theater renovation and expansion project. This project positioned Williamsport with a premier performing artist center with seating for more than 2400 spectators.



Other urban renewal plans have included the Market Square – “Bases Loaded Project”, commissioned artists design of bronze statues depicting Little League Baseball's Founder, Carl Stotz and the in-field of LL Baseball players. Continuing the celebration throughout the City, you will find the Bronze Outfield Statues strategically located, including a statue at the Original Birth Place of Little League Baseball in the Western End of the City and also one adjacent to the Crosscutters Home at Bowman Field, one of the original Baseball Stadiums still standing in all of America.

Vital Stats

The cost of living in the Williamsport area consistently ranks below the national average. Whether you seek a spacious home with a big yard, or your preferences lean more toward a downtown loft apartment or maintenance-free condo, your options are affordable.

Susquehanna Economic Development Association (SEDA), COG-Council of Governments represented by 11 counties demonstrates the county regionalization and the airports importance to 7 members of Columbia, Montour, Northumberland, Snyder, Union, Lycoming and Clinton, an in addition to Tioga, Sullivan to the north. The 11 county membership of SEDA-COG primarily serves the Central Pennsylvania counties of Centre, Clinton, Columbia, Juniata, Lycoming, Mifflin, Montour, Northumberland, Perry, Snyder, and Union.

The 11 Counties known as and represented by the SEDA-COG organization are corporate headquarters homes for a variety of businesses, including ShopVac, Lycoming Engines (a subsidiary of Textron Corp.), Brodart Corporation, First Quality, Williamsport Wire Rope, Play World Systems, Furman Foods, Jersey Shore Steel, Jersey Shore Bank, Citizens and Northern Bank, Woodlands Bank, Muncy Bank and Trust, UPMC-Susquehanna, Geisinger Medical, Hawbaker Enterprises, Weis Markets, Woolrich, and many others.

In addition, the following companies are located in the Williamsport area: Andritz Inc., Bimbo Bakeries, Chemcoat Inc., Chief Oil & Gas, FMC Corp., Frito Lay, GE Oil & Gas, Halliburton, Kellanova, KoroSeal, L3, Southwestern Energy, Williams Energy, and West Pharmaceutical to name a few. A workforce that is trained and possessing a work ethic like no other region.

Why-Northcentral Pennsylvania & the WILLIAMSPORT-LYCOMING REGION?

With rampant innovation, top-tier universities, business incubator centers and business-friendly accommodations, you'll find the region to be a great place to work. Our Williamsport -Lycoming area, situated in the heart of a 7-County Region, was once billed the Lumber Capital of the World. It's now a magnet for Wood and Metal Manufacturing and product development. And the entire region known for its rich manufacturing and lumber heritage, is emerging as a hub for fuel-cell and natural gas-energy technologies, as well as oil shale exploration in the epicenter of the Marcellus Shale Region. Williamsport is the Marcellus Shale Capital of Northern PA with great Highway Access from Maryland and Harrisburg to the South to New York to the North and East and Ohio and West Virginia to the West. Situated with excellent and proven Rail and Spur Access via the Lycoming Valley Railroad, they move freight efficiently and effectively throughout the region. Within the region, hotel accommodations via national flags of Marriott, Hilton, IHG-Intercontinental Hotel Group, or classy Independent Hotels, bed and breakfasts or AirB&B's, you will find your stay-accommodations to be affordably and competitively priced and adequately suitable for any and all business arrangements.

Home of Pennsylvania College of Technology, the premier Penn State affiliate with real-life hands-on job learning experiences, Lycoming College, a four year intimate Liberal Arts College, Bucknell University, a Patriot League Power House, and Lock Haven, Mansfield and Bloomsburg Universities, all 3 part of the 14 State University System of Higher Education of Pennsylvania, leave no stones unturned. The top medical treatment centers and the Central Pennsylvania Hub for UPMC, you have the best of all worlds, cutting-edge doctors and facilities, including AAA rated Hillman Cancer Center, and the Geisinger Janet Weis Children's Hospital for the best options in healthcare throughout all of North America. You will experience both private and public schools that rank in the top of the entire state on teacher and pupil performance.

The Position

The WMAA is seeking a dynamic and visionary Executive Director to lead its operations. This position involves the planning, organizing, directing, and coordinating of all airport administration, operations and strategic planning to ensure the highest level of safety, security and financial responsibility. The job includes policy interpretation, recommending new policies, and exercising independent judgment and leadership within a framework of established policies, procedures, and laws, including, but not limited to, the Federal Aviation Administration (FAA), the Pennsylvania Department of Transportation and those promulgated by the Airport Authority. Successful performance requires applying executive and public relations skills, and the exercise of initiative, tact, and independent judgment to ensure operational excellence, protection of lives and property, and the promotion of economic growth and development within the airport campus. Supervision is exercised over all staff and the Executive Director interacts and coordinates with all retained professional consultants. The position currently involves functions tied to the successful operation of Southern Airways Express as part on a Transportation Services Agreement.

Education, Training and Experience Graduation from an accredited four-year college or university with major course work in Public Administration, Business Administration, or Aviation Management, and at least three (3) years of management experience, preferably in airport management, or any equivalent combination of education, training, and experience that provides the required knowledge and abilities. Possession of credentialing with AAAE will be viewed favorably. A pilot's license is also desirable.

Essential Functions and Prior Experience

- Extensive airport operations experience and knowledge of both Airport and FBO process and procedures.
- Working knowledge and experience with FAR Part 139 and applicable TSRs.
- Skills and experience in airport leadership with background and knowledge of the objectives, programs, budgetary needs and organizational functioning of an airport.
- Knowledge and ability to interpret, apply and abide by local, state, and federal laws governing Airport operations, health, safety, landlord/tenant relationships, and both internal and external governance.
- Strong financial acumen, knowledge of reports and procedures, and the ability to prepare and/or evaluate professional and technical reports, federal and state grant applications, and other financial documents.
- Understand of and ability to perform air service recruitment with assistance of paid consultant.
- Experience in property development of both an aeronautical and non-aeronautical nature.
- Excellent communication skills with the ability to communicate effectively, verbally and in writing, with a variety of internal and external stakeholders at all levels, and across a broad range of issues.
- Ability to establish and maintain effective working relationships with Board members, co-workers, tenants, vendors, consultants, contractors, local, state, and federal officials.
- Must be able to lead and evaluate the performance of subordinates accurately, correct deficiencies, and guide, replace and assign personnel.
- Exceptional organizational and time management skills.

Salary and Benefits

Salary is dependent on qualifications of applicant. Generous benefits package including:

- 37.5 hour work week
- Paid vacation and sick leave
- Medical options available
- Dental program
- Authority matching 401(k) contributions.



Resumes will be accepted By:

Executive Director:

Richard C. Howell A.A.E.
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Or by mail NLT

Dec, 15 ,2024:

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*Proud recipient of the
FCFP Million Dollar Grant
given out on the 100th anniversary
of the Foundation.*